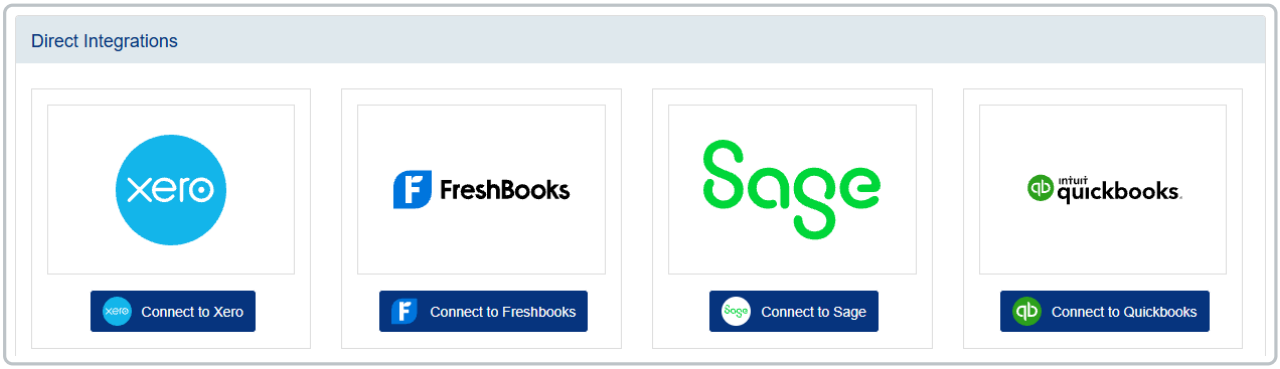
Accounting Integrations

Last Modified on 27/10/2026 3:44 pm GMT

Register Pay can integrate with a range of popular accounting packages, helping you keep your sales records up to date without manually entering your daily takings.

Supported accounting packages include:

- **Xero**
- **QuickBooks**
- **Sage**
- **FreshBooks**



How Does the Integration Work?

Once configured, Register Pay will automatically submit your **daily sales totals, broken down by tender type**, to your chosen accounting package.

The integration runs shortly after midnight, submitting the previous day's trading along with any earlier transactions that have not yet been submitted. This helps ensure that transactions taken offline, for example, are included in a subsequent submission.

> **Example:** If you trade on Tuesday between 9:00 am and 6:00 pm, your sales will typically be submitted to your accounting package on Wednesday between **00:00 and 01:00**.

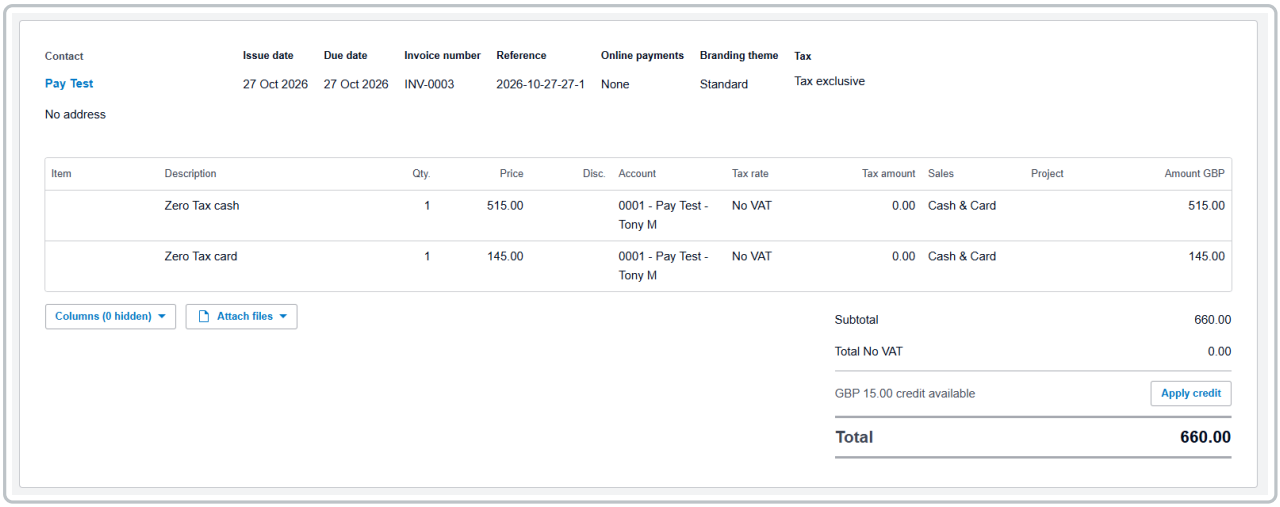
How Are Sales Recorded?

Typically, each day's sales will be sent to your accounting package as an **Invoice**, with refunds submitted separately as **Credit Notes**.

Depending on how you configure the integration, invoices and credit notes may be marked as either:

- **Paid** – The invoice or credit note is recorded as paid.
- **Awaiting Payment** – The invoice or credit note remains outstanding in your accounting package.

The appropriate setup will depend on your business and accounting processes. We recommend speaking with your accountant or bookkeeper before configuring the integration.



Contact	Issue date	Due date	Invoice number	Reference	Online payments	Branding theme	Tax
Pay Test No address	27 Oct 2026	27 Oct 2026	INV-0003	2026-10-27-27-1	None	Standard	Tax exclusive

Item	Description	Qty.	Price	Disc.	Account	Tax rate	Tax amount	Sales	Project	Amount GBP
	Zero Tax cash	1	515.00		0001 - Pay Test - Tony M	No VAT	0.00	Cash & Card		515.00
	Zero Tax card	1	145.00		0001 - Pay Test - Tony M	No VAT	0.00	Cash & Card		145.00

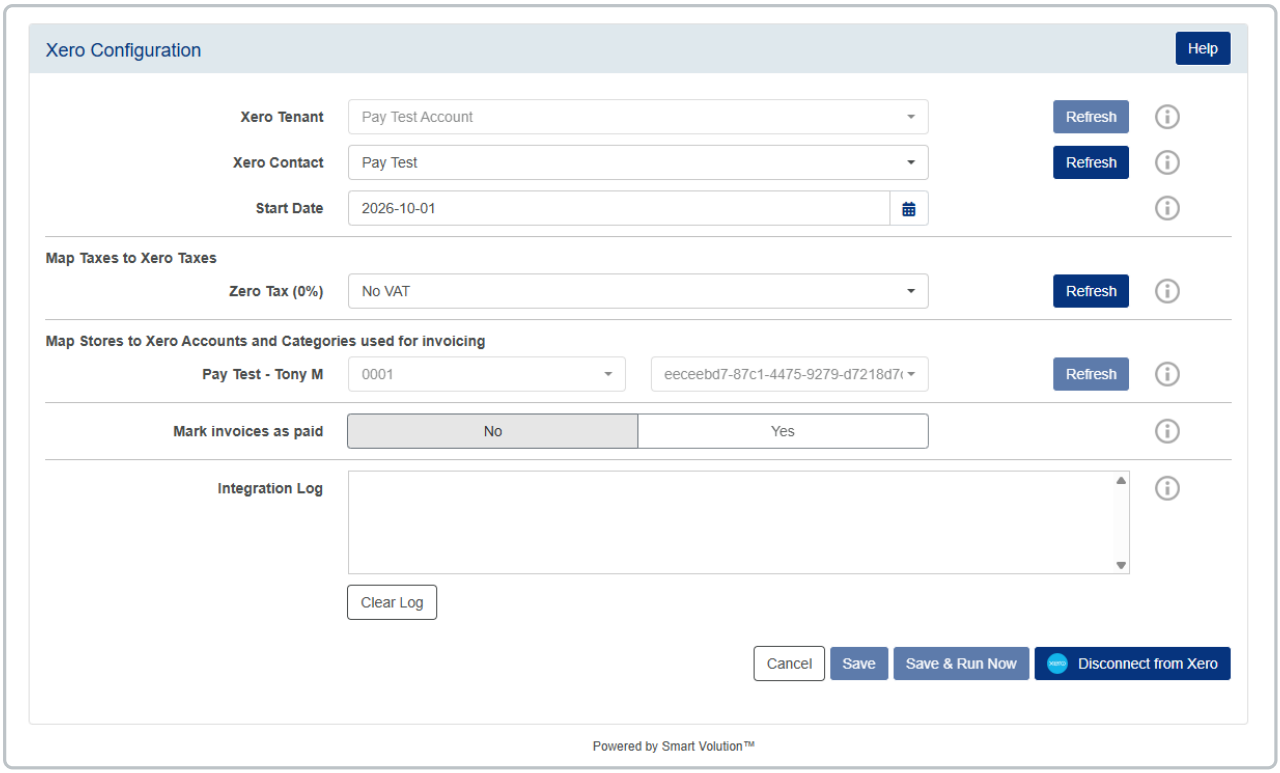
Columns (0 hidden) Attach files

Subtotal	660.00
Total No VAT	0.00
GBP 15.00 credit available	Apply credit
Total	**660.00**

⚙ Setting Up an Accounting Integration

To connect your accounting package, follow these steps:

1. Log in to the **Web Portal** as an **Admin** user.
2. Click **Config** in the top menu.
3. Select **Integrations** from the submenu.
4. Find your accounting package and click **Connect**.
5. Follow the on-screen instructions to complete the connection. Depending on your accounting package, this will typically involve:
    - **Logging in** to your accounting system in the pop-up window.
    - **Authorising the integration** by granting the requested permissions.
    - **Mapping a contact** in your accounting package.
    - **Selecting a start date** to specify when sales data should begin being submitted.
    - **Mapping taxes** to the appropriate tax rates in your accounting package.
    - **Mapping stores and categories**, where applicable.
    - **Choosing whether invoices should be marked as paid** or left awaiting payment.
6. Once you have completed the required settings, click **Save**.



☑ Your integration is now configured and will run automatically in the background.

⍰ Before You Get Started

 We recommend consulting your **accountant or bookkeeper** before setting up an accounting integration. They can help you choose the most appropriate settings for your business, particularly when mapping tax rates and deciding how invoices and credit notes should be recorded.

This will help ensure that your sales data is transferred in a way that aligns with your existing accounting processes.