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 How to configure your Gratuity (Tipping) options

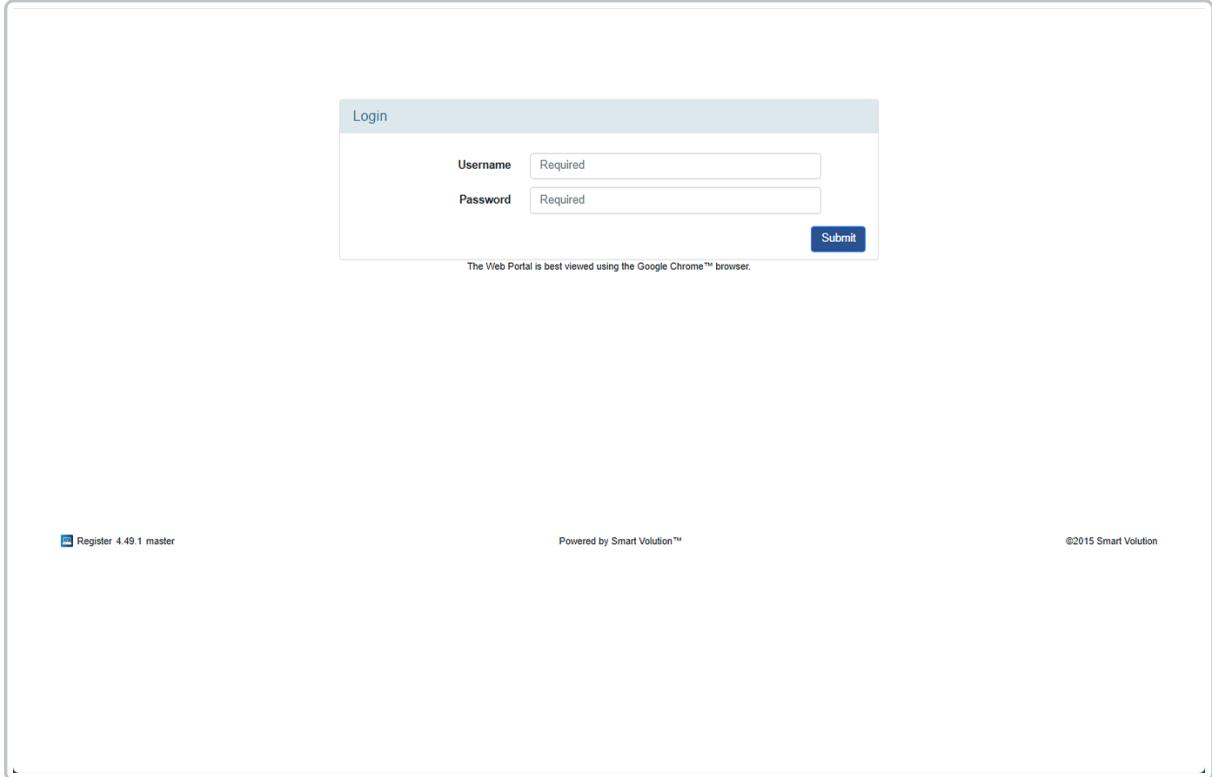
Last Modified on 07/07/2025 1:47 pm BST

Your system comes pre-configured with both **custom tip amounts** and **pre-set tip buttons** enabled. You can tailor these settings to match your business preferences.

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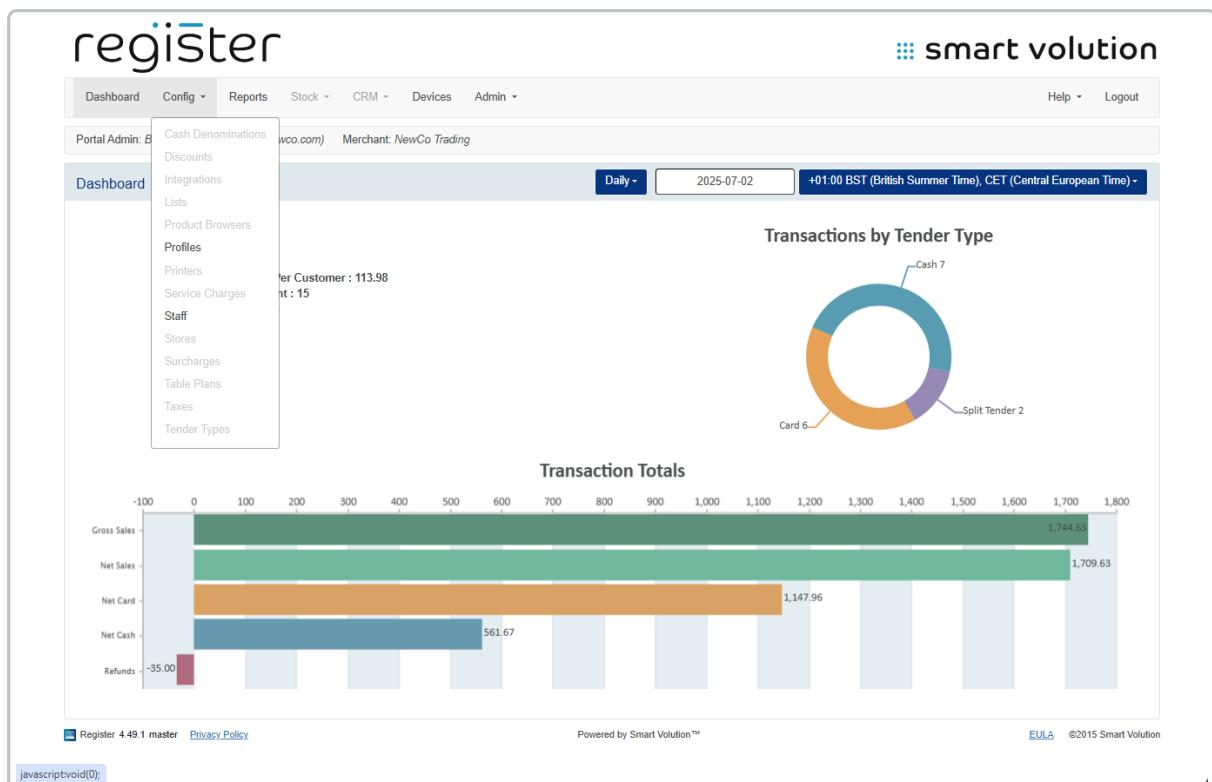
To Configure Tip Options in the Web Portal:

1. Log in to the **Web Portal** using the credentials provided by your **Solution Provider**.

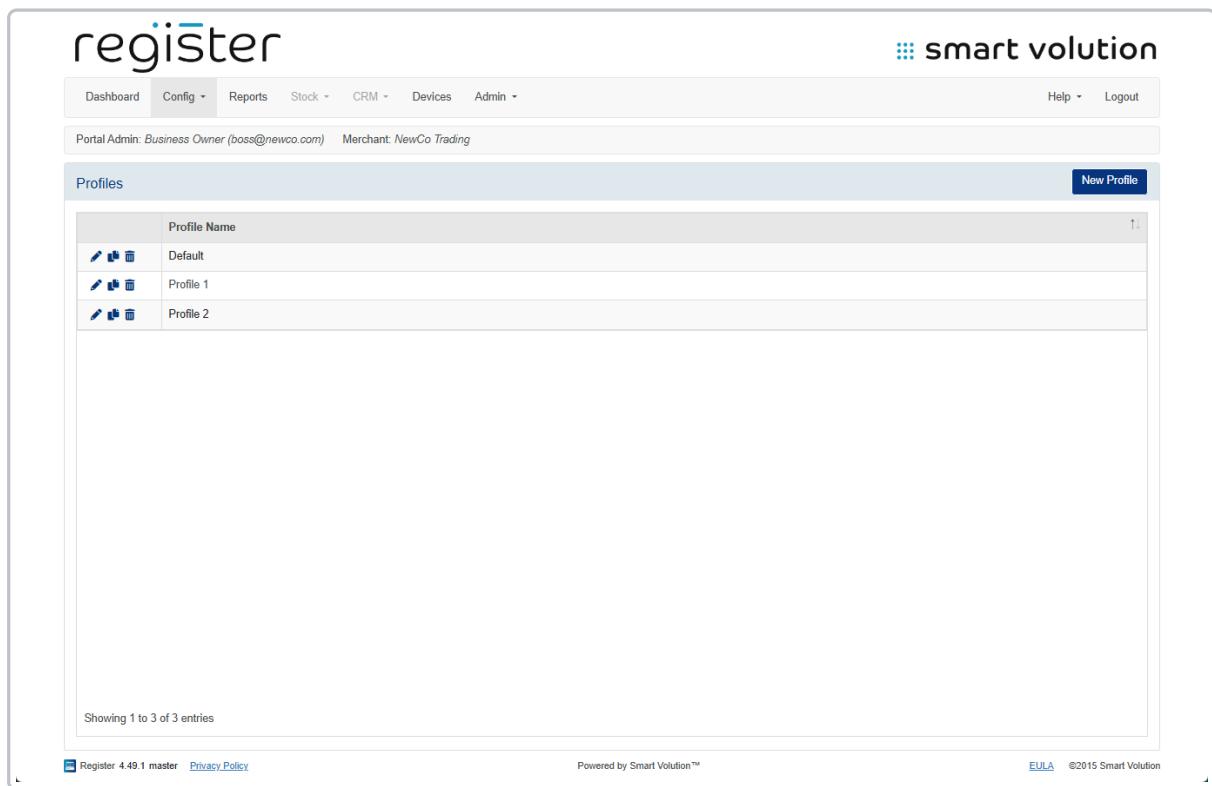


The screenshot shows the login interface of a web portal. The form is titled 'Login' and contains two fields: 'Username' and 'Password', both of which are marked as 'Required'. Below the form is a note: 'The Web Portal is best viewed using the Google Chrome™ browser.' At the bottom of the page, there are three links: 'Register 4.49.1 master', 'Powered by Smart Volusion™', and '©2015 Smart Volusion'.

2. Click **Config** in the top navigation bar.

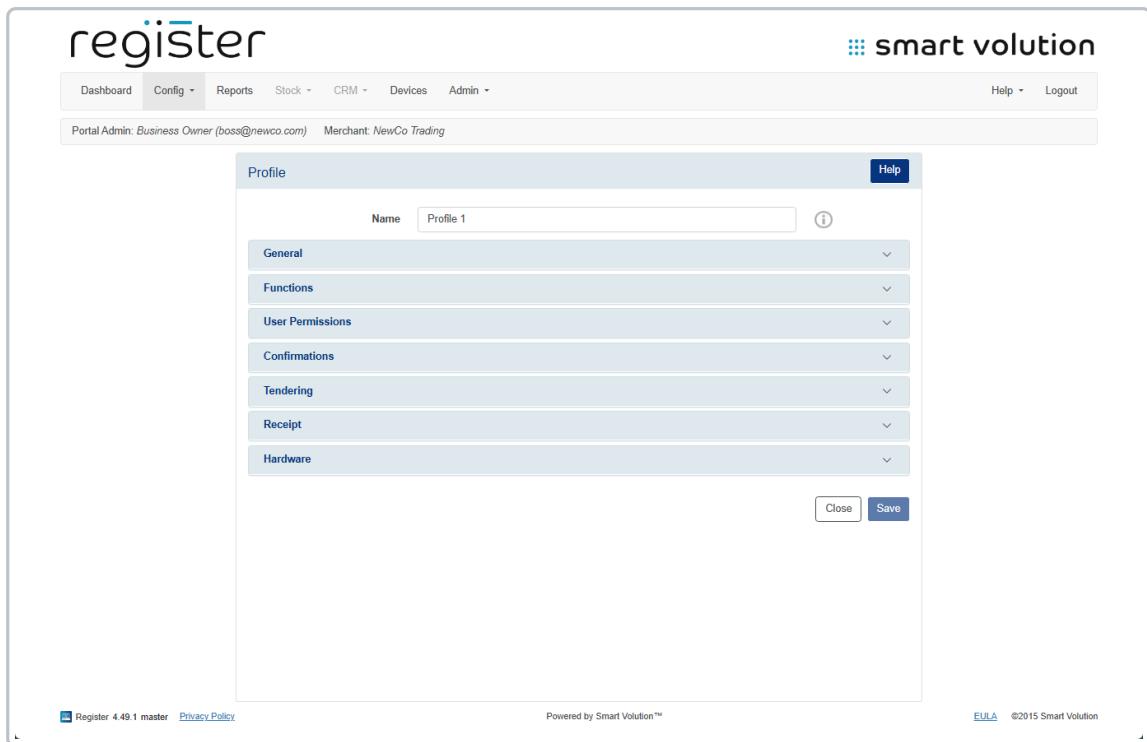


3. Select **Profiles** from the sub-menu.

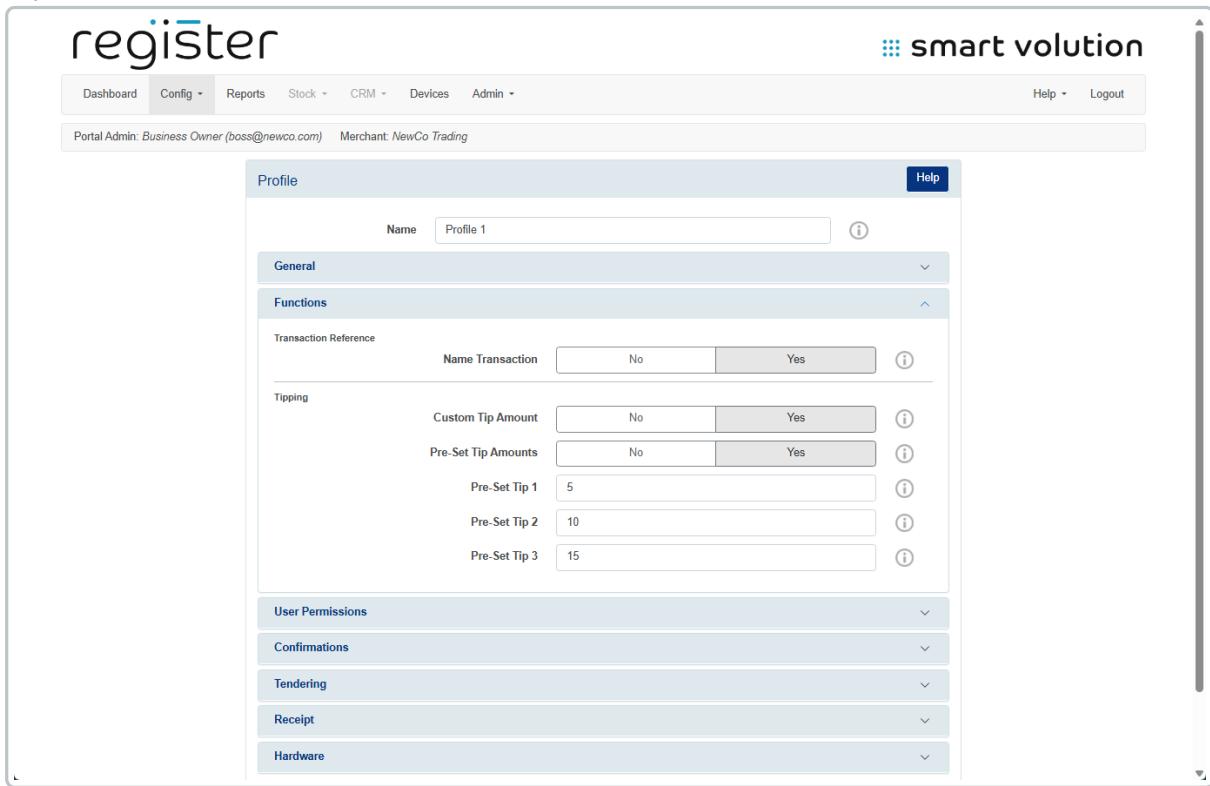


4. Find the Profile assigned to your device and click the **Edit (✎)** icon.

- You can confirm which profile your device uses under the **Devices** tab.



5. Expand the **Functions** section.



2 Configure Your Preferences:

- **Disable custom tip entry**

Set **Custom Tip Amount** to **No** to prevent users from entering a bespoke tip value.

- **Disable pre-set tip buttons**

Set **Pre-Set Tip Amount** to **No** to remove the three fixed-percentage tip options.

- **Adjust preset tip percentages**

Use the **Pre-Set Tip 1-3** fields to input your desired percentage values (e.g., 5, 10, 15).

- **Disable tipping altogether**

Set both **Custom Tip Amount** and **Pre-Set Tip Amount to No.**

6. Click the **Save** button at the bottom of the screen.

>To Apply the Changes on Your Device:

7. On the **login screen** of your device, tap the **Update Data** button (top right) to sync the latest settings.

