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 How to Cancel a Transaction

Last Modified on 04/07/2025 2:37 pm BST

You can cancel a transaction at any point before completing a card payment or recording the cash amount.

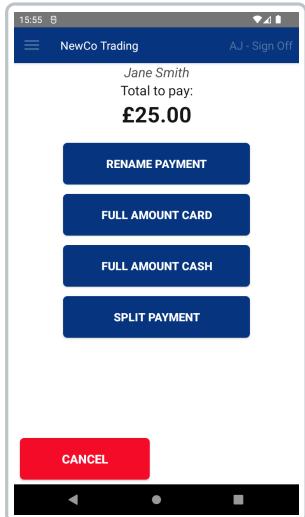
>To Cancel a Transaction:

1. Tap the **BACK** button in the bottom-left corner (if visible)

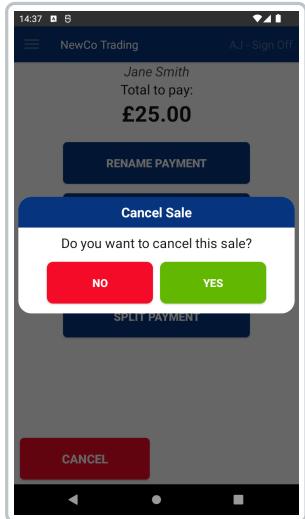


or...

2. Tap the **CANCEL** button in the bottom-left corner



3. On the confirmation popup, tap **YES**



What Happens Next:

- The transaction will be **cancelled**
- It will still appear in:
 - The **Transaction History**
 - Any **relevant reports**

